**Board of Directors ♦ Regular Meeting**

Wednesday, November 9, 2022 ♦ 3:00 PM ♦ Cheyenne Manor

***NOTICE OF MEETING OF CHEYENNE MANOR***

*NOTICE IS HEREBY GIVEN that a meeting of the Board of Directors of Cheyenne County Hospital District dba Cheyenne Manor at 561 West First North, Cheyenne Wells, CO will be held on Wednesday, November 9, 2022,*

*to begin at 3:00pm at Cheyenne Manor. This meeting is open to the public.*

1. Call to Order & Verification of Quorum
2. Adoption of Agenda
3. Approval of Minutes – October 25, 2022 Regular Meeting
4. Public Comment
5. Financial Review
6. Administrator Report
7. Old Business
   1. Staff Holiday Gift
   2. FY23 Budget with Revisions
8. New Business
   1. HR Policy Revisions
      1. Cash Out Program Option?
      2. Benefits- Vacation Accrual (Policy BNVA-2000) Effective 7/1/22
      3. Benefits- Sick Time (No Policy #) Effective 7/1/22
      4. Benefits- Sick Time Call Off (Policy HRS-2106) Last Revised
      5. Benefits- Paid Time Off (Policy BNPTO-4105) Inactive 6/30/2022
      6. Absenteeism (Policy HRAB-2135)
      7. Break Periods (Policy TBNBP-2320)
      8. Smoking
9. Executive Session

*Executive session pursuant to CRS §24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.*

1. Action Items from Executive Session (if needed)
2. Confirm December Board Meeting – Wed, Dec 7 @ 3:00pm
3. Adjournment