**Board of Directors ♦ Regular Meeting**

Tuesday, April 25, 2023 ♦ 3:00 PM ♦ Cheyenne Manor

***NOTICE OF MEETING OF CHEYENNE MANOR***

*NOTICE IS HEREBY GIVEN that a meeting of the Board of Directors of Cheyenne County Hospital District dba Cheyenne Manor at 561 West First North, Cheyenne Wells, CO will be held on Tuesday, April 25, 2023, TBD at Cheyenne Manor. This meeting is open to the public.*

1. Call to Order & Verification of Quorum
2. Adoption of Agenda
3. Approval of Minutes – March 28, 2023 Regular Meeting
4. Public Comment
5. Financial Review
6. Administrator Report
	1. Each department has written a review of their department, summary will be given during the report from administrator and BOD will have a chance to look over the full report.
7. Old Business
	1. All-Staff Meeting – Minutes from that meeting have been included in the packet.
	2. WatchPoint – New cameras are up, there is still the north pole camera for the parking lot that we’ve been given a quote for.
	3. Lumen/CenturyTel – Phones are looking to hopefully be placed late May, first of June as they don’t want to be here when all the other work with IT and RebelTech is being done.
8. New Business
	1. Grants – El Pomar Grant is a 50/50 grant. This would take care of the sidewalk that is required of the Life Safety inspector. Giz will speak of the sidewalk & the cost of such.
	2. Charla – moving her office from the current location allowing a conference room. She requested to speak with the BOD.
	3. Human Resources – inside your packet you will find some bids on having a company help us with the Human Resources part for our facility. There are many good things about all of them. I would like to know if there is one you feel would be a better fit for our organization over another. If you would like to speak to each organization directly, I’ll happily set up Zoom meetings allowing you to discuss any concerns or questions you may have.
	4. Advertising – enclosed you will find the information from Lamar radio station and the newspaper(s) for advertising. Would we like to increase our advertising?
	5. KMH – we’re working with KMH on activities to include the community. The first BINGO Day on April 16th went very well, we’ll be having the next event for BINGO here at the Manor in May during National Nursing Home Week.
	6. Introduction of new AD in training – Starla Cullens will be starting her course immediately; she has been enrolled as of 4/13/2023.
	7. Dietary Manager – Annette and I have been doing interviews to replace her in the dietary department. We’ve had some very strong candidates apply. We’ll complete our assessment of the candidates and will offer the position to the best fit by Thurs., April 27, 2023.
	8. May BOD meeting – Danielle & I will be heading to the CHCA spring conference taking place on May 24-25, we’ve gotten a room for the 23rd. We’d like to either move the meeting up to earlier in the day on the 23rd (1pm) or move it back a week to the 30th.
9. Executive Session

*Executive session pursuant to CRS §24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.*

Discussion: CS246402(4)(f)

1. Action Items from Executive Session (if needed)
2. Next Board Meeting – May 23, 2023 @ TBD
3. Adjournment