

Cheyenne County Hospital District dba Cheyenne Manor

561 West 1st North, Cheyenne Wells, CO 80810

Minutes of Regular Meeting

Board of Directors Present:

Marla Hadachek, Chairman
Tami Brown, Vice Chairman
Doug Tallman, Sec/Treasurer
Gabe Roth
Marilyn Ward

Board of Directors Absent:

Call to Order: Chairman Hadachek called the meeting to order at 3:00 pm

Verification of Quorum: Chairman Hadachek verified a quorum

Adoption of Agenda: Brown made a motion to adopt the agenda, Ward second, all aye, motion passed unanimously

Approval of Minutes: Roth made a motion to approve the minutes, Brown second, all aye, motion passed unanimously

Public Comment: Gertie Ryser and Nancy Skidmore were present and voiced some concerns. The Board thanked them for their presence and input.

Department Heads Report: Chairman Hadachek thanked the Department Heads for their reports and requested that said reports be given to the BOD prior to meetings to allow any concerns to be addressed in a timely manner.

Financial Review: Chairman Hadachek thanked NHA Wells for the Financial Review. Review is on file at Cheyenne Manor. Roth requested that Charla Booker be present during meetings to address any inquiries about financial matters.

Administrators Report: Chairman Hadachek thanked NHA Wells for the Report. Report is on file at Cheyenne Manor.

Unfinished Business:

- a. **NHA Review:** Review is on file at Cheyenne Manor.
- b. **Condenser for Walk-In:** Roth made a motion to purchase a new condenser unit from Weber Refrigeration & Heating for \$10,750.00, Brown second, all aye, motion passed unanimously.

New Business:

- a. **Med Cart:** Ward made a motion to purchase a new med cart from Universal Medical for \$4,495.00, Brown second, all aye, motion passed unanimously.
- b. **Retention Bonus:**
- c. **Perform Yard:** Tallman moved to table the Retention Bonus and Perform Yard items and readdress them in 6 months, Ward second, all aye, motion passed unanimously.
- d. **Scholarship:** Brown made a motion to table this to allow NHA Wells and Starla Cullens to organize it and readdress this at the May Meeting, Roth second, all aye, motion passed unanimously.

- e. **Door Stickers:** Brown made a motion to purchase Door Stickers for 23 Resident's rooms at a cost of \$5589, Tallman second, all aye, motion passed unanimously.
- f. **Employee Reviews:** the BOD instructed NHA Wells to create and present Performance Reviews for all employees at the February Meeting
- g. **Board Resolution of Posting:** Chairman Hadachek read the Resolution to post Cheyenne Manor Meeting Notices on the company Website, at Cheyenne Manor, Cheyenne Wells Post Office, Cheyenne Wells Grocery Store and Cheyenne County Court House.

Executive Session: none

Next Meeting: February 27, 2024 @3:00 pm

Adjournment: Brown made a motion to adjourn at 6:56 pm, Ward second, all aye, motion passed unanimously